



City Council Agenda Item Cover Sheet

Project title: An Ordinance approving the appropriations of the 2023 revised City of Everett Budget and amending Ordinance No. 3910-22

Council Bill # *interoffice use*
CB 2304-22

Agenda dates requested:
4/5/2023 – 1st Reading
4/12/2023 – 2nd Reading
4/19/2023 – 3rd Reading

Briefing – 4/5/2023
Proposed action
Consent
Action
Ordinance X
Public hearing
Yes ☒ No ☒

Budget amendment:
X Yes ☒ No ☐

PowerPoint presentation:
X Yes ☒ No ☐

Attachments:
Ordinance

Department(s) involved:
Finance

Contact person:
Susy Haugen

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Shaugen@everettwa.gov

Initialed by:

SH

Department head

Administration

Council President

Project:

Partner/Supplier:

Location:

Preceding action: Ordinance 3910-22

Fund: Multiple

Fiscal summary statement:

The proposed Ordinance amends the City of Everett 2023 Operating Budget, increasing General Government budgeted expenditures by \$3,532,967 and increasing Non-General Government budgeted expenditures by \$21,692,824, for a total of \$25,225,791.

Project summary statement:

This budget amendment revises the 2023 original budget adopted on December 7, 2022. It proposes to carry forward spending authority for projects and expenditures not completed in 2022 and to appropriate new funding for financial activities that will occur this year.

Recommendation (exact action requested of Council):

Adopt an Ordinance approving the appropriations of the 2023 revised City of Everett Budget and amending Ordinance No. 3910-22.



ORDINANCE NO. _____

An ORDINANCE approving the appropriations of the 2023 revised City of Everett Budget and amending Ordinance No. 3910-22.

WHEREAS,

The City Council has reviewed the amended budget appropriations and information which was made available; and approves the appropriation of local, state, and federal funds and the increase or decrease from previously approved programs within the 2023 Budget.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. Ordinance No. 3910-22 is hereby amended by the amendments shown on Attachment A, which is incorporated by reference. The amendments shall be made to the 2023 Budget with a total increased expenditure appropriation of \$25,225,791.

	Beginning Fund balance and 2023 Revenues	Expenditures	Ending Fund Balance
2023 Original Adopted Budget	\$ 872,345,777	\$ 543,182,437	\$ 329,163,340
Budget Amendment #1	22,250,049	25,225,791	(2,975,742)
2023 Amended Budget	\$ 894,595,826	\$ 568,408,228	\$ 326,187,598

Section 2. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 3. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 4. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other

matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Cassie Franklin, Mayor

ATTEST:

Marista Jorve, City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____

2023 BUDGET ADJUSTMENTS for Budget Amendment # 1

General Government Reappropriations

Fund	Description	Increase/(Decrease)			
		Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance
GGR-1 Legal	Reapprop - Legal Contracted Services	\$ 16,110		\$ 16,110	
GGR-2 Library	Reapprop - 2022 Library Purchases	23,584		23,584	
GGR-3 CPED - Planning	Reapprop - Dept. of Commerce Grant - Periodic Updates		295,360	295,360	
GGR-4 CPED - Planning	Reapprop - Dept. of Commerce Grant - Middle Housing		97,200	97,200	
GGR-5 CPED - Planning	Reapprop - Dept. of Commerce Grant - Housing Action Plan		52,608	52,608	
GGR-6 Non-Departmental	Reapprop - Human Needs Funds	37,071		37,071	
GGR-7 Municipal Arts	Reapprop - Outstanding Cultural Arts Grants	8,750		8,750	
GGR-8 Municipal Arts	Reapprop - COVID-19 Art Project	22,500		22,500	
GGR-9 Non-Departmental	Reapprop - Land Acknowledgement Project	160,000	40,000	200,000	
GGR-10 Police	Reapprop - Police Derelict Vessel Equipment and Overtime	45,000	5,000	50,000	
GGR-11 Police	Reapprop - Police Boathouse Repair Project	44,963		44,963	
GGR-12 Police	Reapprop - Police Jumpsuits and Outer Vest Carriers	116,000		116,000	
GGR-13 Police	Reapprop - Police Lateral Incentive Program	35,000		35,000	
GGR-14 Police	Reapprop - Police PST Agreement for Background Services	57,614		57,614	
GGR-15 Police	Reapprop - Police Annual Taser Replacements	99,410		99,410	
GGR-16 Police	Reapprop - Police Annual Ammunition	110,331		110,331	
GGR-17 Police	Reapprop - Police Ballistic Safety Helmets	7,365		7,365	
GGR-18 Police	Reapprop - Police Boat Motor Replacements	92,360		92,360	
GGR-19 Police	Reapprop - Police Dive Team Dry Suits	8,313		8,313	
GGR-20 Street Improvement	Reapprop - Overlay and Street Projects	388,128		388,128	
Total General Government Reappropriations		\$ 1,272,499	\$ 490,168	\$ 1,762,667	\$ -

General Government Amendments

Fund	Description	Increase/(Decrease)			
		Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance
GGA-1 Multiple Departments	Amend - Distribution of Labor Contingency			\$ 763,912	\$ (763,912)
GGA-2 Finance	Amend - Add Accounting Technician			76,236	(76,236)
GGA-3 CPED	Amend - Add Four Mental Health Professionals		408,781	408,781	
GGA-4 Municipal Court	Amend - Increase Part-time Judicial Assistant FTE			7,875	(7,875)
GGA-5 Library	Amend - Library Security Services Agreement			174,638	(174,638)
GGA-6 Police	Amend - FY23 FFA Boating Grant		17,575	17,575	
GGA-7 Police	Amend - FY22 STOP Violence Grant		32,170	32,170	
GGA-8 Police	Amend - Police Forensic Computer Replacement			14,664	(14,664)
GGA-9 Police	Amend - WSJTC Wellness Program		152,000	172,000	(20,000)
GGA-10 Police	Amend - Police PST Agreement for Background Services			23,699	(23,699)
GGA-11 Police	Amend - Police LexisNexis Agreement			10,500	(10,500)
GGA-12 Police	Amend - UASI Equipment		62,250	68,250	(6,000)
GGA-13 CPED	Amend - AWC Grant		46,000		46,000
Total General Government Amendments		\$ -	\$ 718,776	\$ 1,770,300	\$ (1,051,524)

Non-General Government Reappropriations

		Increase/(Decrease)			
<u>Fund</u>	<u>Description</u>	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
NGR-1 CIP 3	Reapprop - CIP 3 Parks Projects	\$ 1,018,191		\$ 1,018,191	
NGR-2 CIP 1	Reapprop - CIP 1 General Gov't Capital Projects	300,000		300,000	
NGR-3 CIP 4	Reapprop - CIP 4 General Gov't Capital Projects	300,000		300,000	
NGR-4 Motor Vehicle Repl Fund	Reapprop - Vehicle Replacements	3,323,663		3,323,663	
NGR-5 Real Property Fund	Reapprop - Street & Alley Vacation Funded Projects	790,000		790,000	
NGR-6 GenGov Special Projects	Reapprop - ARPA Projects	12,224,577		12,224,577	
NGR-7 Golf	Reapprop - Golf Capital Equipment and Repairs	211,112		211,112	
NGR-8 Library Reserve	Reapprop - Library Purchases and Projects	90,394		90,394	
NGR-9 Info Tech Reserve	Reapprop - IT Project Funds	147,671		147,671	
NGR-10 Criminal Justice	Reapprop - Patrol MDC Replacement	379,155		379,155	
NGR-11 Criminal Justice	Reapprop - Police Range Bullet Trap	520,330		520,330	
NGR-12 Criminal Justice	Reapprop - Police Boathouse Repair Project	74,057		74,057	
Total Non-General Government Reappropriations		\$ 19,379,150	\$ -	\$ 19,379,150	\$ -

Non-General Government Amendments

		Increase/(Decrease)			
<u>Fund</u>	<u>Description</u>	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
NGA-1 CIP 3	Amend - CIP 3 Parks & Streets Projects			\$ 696,883	\$ (696,883)
NGA-2 Real Property Fund	Amend - Street & Alley Vacation Funded Projects			250,000	(250,000)
NGA-3 Senior Center Reserve	Amend - Sr. Center Roof and Window Repairs			50,000	(50,000)
NGA-4 Motor Vehicle Repl Fund	Amend - Replace Inflatable Rescue Boat			5,000	(5,000)
NGA-5 Transit	Amend - Add Additional Transit Professionals			809,542	(809,542)
NGA-6 Criminal Justice	Amend - BolaWrap Program			206,104	(206,104)
NGA-7 Criminal Justice	Amend - FY22 JAG Grant		37,989	37,989	
NGA-8 Criminal Justice	Amend - Boathouse Repair Work			6,689	(6,689)
NGA-9 Criminal Justice	Amend - CJTC/WASPC Legislative Funding		68,467	68,467	
NGA-10 Library Reserve	Amend - Gates Foundation Grant		100,000		100,000
NGA-11 GenGov Special Projects	Amend - AWC Grant		183,000	183,000	
Total Non-General Government Amendments		\$ -	\$ 389,456	\$ 2,313,674	\$ (1,924,218)

TOTAL		\$ 20,651,649	\$ 1,598,400	\$ 25,225,791	\$ (2,975,742)
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2023
Budget Adjustments
Tally Sheet

	Department		Code	Rev	Exp	FB
GGR-1	General Fund	Reapprop - Legal Contracted Services	002R	16,110		
GGR-1	Legal	Reapprop - Legal Contracted Services	003R		16,110	

In October 2022, the City entered into contracts with Computer Sciences Corporation to upgrade our claims management software (Assure Claims) to the latest version in AWS Cloud and to move to a different report writing platform (Sisense). While there is no fee for the updated software, there are costs for the following associated services that will be delivered in 2023:

\$ 11,000 Training
\$ 4,450 Project management
\$ 660 Sisense setup fee

Increase beginning fund balance - General Fund	002	3080000000		16,110
Increase professional services - Legal	003	5100000410	16,110	

	Department		Code	Rev	Exp	FB
GGR-2	Library	Reapprop - 2022 Library Purchases	110R	23,584	23,584	

This reappropriation carries forward Library purchases ordered in 2022, but not received by December 31, 2022:

\$ 11,270 Bibliotheca self-check machine
\$ 2,558 Two office chairs
\$ 3,108 Public charging devices
\$ 5,531 Chromebooks
\$ 1,117 Miscellaneous supplies

Increase beginning fund balance - Library	110	3080000000		23,584
Increase small tools/equipment - Library	110	5500000350	11,270	
Increase small tools/equipment - Library	110	5100000350	2,558	
Increase small tools/equipment - Library	110	5600000350	8,639	
Increase office/operating supplies - Library	110	5300000310	1,117	

	Department		Code	Rev	Exp	FB
GGR-3	General Fund	Reapprop - Dept. of Commerce Grant - Periodic Updates	002R	295,360		
GGR-3	CPED - Planning	Reapprop - Dept. of Commerce Grant - Periodic Updates	021R		295,360	

The Governor and the WA State Legislature made grant funding available for all counties and cities to support the upcoming comprehensive plan and development regulation "periodic updates," associated with the Growth Management Act as required under RCW 36.70A.130(5). This grant supports the temporary addition of a full-time Planning & Community Engagement Coordinator through June 30, 2024, to assist with the update.

The City of Everett is eligible to receive a total of \$325,000 for the Comprehensive Plan Periodic Update project. Starting July 1, 2022, counties and cities with a 2024 deadline were eligible to receive the first half of their grant. The City will receive the second half in 2023.

This reappropriation carries forward unspent grant funds in the amount of \$295,360.

Increase grant revenue - General Fund	002	3340420010		295,360
Increase labor (salaries and benefits) - CPED	021	5010000110/210	228,860	
Increase professional services - CPED	021	5010000410	60,000	
Increase office/operating supplies - CPED	021	5010000350	6,500	

**2023
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGR-4	General Fund	Reappropri - Dept. of Commerce Grant - Middle Housing	002R	97,200		
GGR-4	CPED - Planning	Reappropri - Dept. of Commerce Grant - Middle Housing	021R		97,200	

In 2022, the Department of Commerce awarded the City a grant in the amount of \$100,000 to develop a list of code sections for amendment that consider middle housing types on at least 30% of lots currently zoned as single family residential.

Deliverables include: outreach events focused on middle housing; a middle housing policy and regulatory gap analysis report, an updated infill measures report, and components of a racial equity and displacement analysis that will be incorporated into a full report; and a draft middle housing-related staff report, comprehensive plan amendments, ordinance sections, an environmental checklist, and environmental impact analysis, which will be incorporated into periodic updates.

All expenditures must be completed by June 30, 2023. This reappropriation carries forward unspent grant funds in the amount of \$97,200.

Increase grant revenue - General Fund	002	3340420009		97,200
Increase labor (salaries and benefits) - CPED	021	5010000110/210	39,200	
Increase professional services - CPED	021	5010000410	50,000	
Increase office/operating supplies - CPED	021	5010000310	8,000	

	Department		Code	Rev	Exp	FB
GGR-5	General Fund	Reappropri - Dept. of Commerce Grant - Housing Action Plan	002R	52,608		
GGR-5	CPED - Planning	Reappropri - Dept. of Commerce Grant - Housing Action Plan	021R		52,608	

In 2022, the Department of Commerce awarded the City a \$98,261 grant to implement work associated with the adopted Housing Action Plan. The grant work will develop potential incentives to encourage construction of additional affordable market rate housing in a greater variety of housing types and at prices that are accessible to a greater variety of incomes (RCW 36.70A.600(2)).

All expenditures must be completed by May 31, 2023. This reappropriation carries forward unspent grant funds in the amount of \$52,608.

Increase grant revenue - General Fund	002	3340420008		52,608
Increase professional services - CPED	021	5010000410	52,608	

	Department		Code	Rev	Exp	FB
GGR-6	General Fund	Reappropri - Human Needs Funds	002R	37,071		
GGR-6	Non-Departmental	Reappropri - Human Needs Funds	009R		37,071	

This reappropriation carries forward unused 2022 Human Needs grant award funds to the 2023 Human Needs fund "pool."

The total reappropriation request is for \$37,071, which consists of \$27,071 in grants awarded to 17 agencies that were delayed due to non-profit agency staffing and operational service delivery constraints, and \$10,000 in the 2022 "City Reserve" allocation for response to community emergency needs. The original 2022 grant and reserve amounts were approved in Resolution No. 7739.

Increase beginning fund balance - General Fund	002	3080000000		37,071
Increase professional services - Non-Departmental	009	5000199410	37,071	

**2023
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGR-7	Municipal Arts	Reapprop - Outstanding Cultural Arts Grants	112R	8,750	8,750	
<p>This reappropriation carries forward Cultural Arts grant funding that remained unspent as of December 31, 2022:</p> <p>\$1,500 grant issued to Imagine Children's Museum \$2,500 grant issued to Riverside Neighborhood \$4,750 grant issued to Delta Neighborhood</p>						
Increase beginning fund balance - Municipal Arts			112	3080000100		8,750
Increase professional services - Municipal Arts			112	5102202410	8,750	

	Department		Code	Rev	Exp	FB
GGR-8	Municipal Arts	Reapprop - COVID-19 Art Project	112R	22,500	22,500	
<p>This reappropriation carries forward \$22,500 for the COVID-19 art project that was not completed by December 31, 2022. The installation is scheduled for May 2023.</p>						
Increase beginning fund balance - Municipal Arts			112	3080000100		22,500
Increase professional services - Municipal Arts			112	5102202410	22,500	

	Department		Code	Rev	Exp	FB
GGR-9	General Fund	Reapprop - Land Acknowledgement Project	002R	200,000		
GGR-9	Non-Departmental	Reapprop - Land Acknowledgement Project	009R		200,000	
<p>This reappropriation carries forward \$200,000 for the land acknowledgment art project. This project will be funded with \$160,000 from the General Fund and \$40,000 from National Endowment for the Arts grant. We anticipate the project will be complete in August.</p>						
Increase beginning fund balance - General Fund			002	3080000000		160,000
Increase machinery/equipment - Non-Departmental			009	5000900640	200,000	
Increase grant revenue - General Fund			002	3314501001		40,000

	Department		Code	Rev	Exp	FB
GGR-10	General Fund	Reapprop - Police Derelict Vessel Equipment and Overtime	002R	50,000		
GGR-10	Police	Reapprop - Police Derelict Vessel Equipment and Overtime	031R		50,000	
<p>This reappropriation carries forward budget authority for the acquisition and payment of investigative equipment, costs of derelict boat removal, and police overtime for extra enforcement, investigation, and removal of derelict boats. Funding for this project is provided by the Department of Natural Resources (DNR) as outlined in Cooperative Agreement No. 93-103728.</p> <p>The Cooperative Agreement with DNR was approved and signed in 2022. Commencement of the DNR project began in January 2023, with a program end date of June 2023. The total program cost is \$50,000.</p>						
Increase beginning fund balance - General Fund			002	3080000000		45,000
Increase intergovernmental revenues - General Fund			002	3342030001		5,000
Increase small tools/equipment - Police			031	5400003350	10,000	
Increase professional services - Police			031	5400003410	15,000	
Increase labor (overtime) - Police			031	5210000120	25,000	

2023
Budget Adjustments
Tally Sheet

	Department		Code	Rev	Exp	FB
GGR-11	General Fund	Reapprop - Police Boathouse Repair Project	002R	44,963		
GGR-11	Police	Reapprop - Police Boathouse Repair Project	031R		44,963	

Police proposes to amend and carry forward Criminal Justice and General funds for ongoing repair work to the Police boathouse, which is used to store several police boats and dive equipment. In 2021, the City issued purchase order number JC20227 for the removal and replacement of the floats and yoke support systems. The current total projected cost is \$174,802. Of that amount, \$44,963 will be funded by the General Fund. An additional \$74,057 and \$6,689 is included in NGR-12 and NGA-8.

Increase beginning fund balance - General Fund	002	3080000000		44,963
Increase machinery/equipment - Police Fund	031	5320000640	44,963	

	Department		Code	Rev	Exp	FB
GGR-12	General Fund	Reapprop - Police Jumpsuits and Outer Vest Carriers	002R	116,000		
GGR-12	Police	Reapprop - Police Jumpsuits and Outer Vest Carriers	031R		116,000	

This reappropriation carries forward \$116,000 for the purchase of Police uniform jumpsuits and outer vest carriers. Purchase order number CB21175 was issued in 2022 to provide this equipment to all commissioned personnel. Due to the length in time to build and deliver the product, the entire order was not received by year-end. The remaining uniforms, totaling \$116,000, are expected to arrive in 2023.

Increase beginning fund balance - General Fund	002	3080000000		116,000
Increase uniforms/clothing - Police	031	5220000260	116,000	

	Department		Code	Rev	Exp	FB
GGR-13	General Fund	Reapprop - Police Lateral Incentive Program	002R	35,000		
GGR-13	Police	Reapprop - Police Lateral Incentive Program	031R		35,000	

This reappropriation carries forward funds for the 2021 and 2022 Lateral Police Officer Hiring Incentive Program. The City has an existing commitment to pay three current Lateral Police Officers the remainder of their incentives in 2023 - for a total of \$35,000.

Increase beginning fund balance - General Fund	002	3080000000		35,000
Increase labor (other pay) - Police	031	5410000180	35,000	

**2023
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGR-14	General Fund	Reapprop - Police PST Agreement for Background Services	002R	57,614		
GGR-14	Police	Reapprop - Police PST Agreement for Background Services	031R		57,614	

In Fall 2022, the Police department entered into an agreement with PST Investigation to assist with applicant background processing and reporting. Due to the amount of time needed for each applicant's background checks, PST continues to assist with the hiring process. The department is requesting to reappropriate \$57,614, the remainder of the original funding be available, to fund a portion of this service through 2023. An additional request for new funding in the amount of \$23,699 is included in GGA-10.

Increase beginning fund balance - General Fund	002	3080000000		57,614
Increase professional services - Police	031	5410000410	57,614	

	Department		Code	Rev	Exp	FB
GGR-15	General Fund	Reapprop - Police Annual Taser Replacements	002R	99,410		
GGR-15	Police	Reapprop - Police Annual Taser Replacements	031R		99,410	

This reappropriation carries forward \$99,410 to fund the replacement of antiquated, damaged, or warranty-expired tasers and taser supplies. Purchase order #FX22057 was issued in 2022; however, the warranties and replacements were not received by year-end. A five-year warranty is included for each taser.

Increase beginning fund balance - General Fund	002	3080000000		99,410
Increase small tools/equipment - Police	031	5400005350	99,410	

	Department		Code	Rev	Exp	FB
GGR-16	General Fund	Reapprop - Police Annual Ammunition	002R	110,331		
GGR-16	Police	Reapprop - Police Annual Ammunition	031R		110,331	

This reappropriation carries forward \$110,331 for the purchase of duty ammunition. The purchase agreements were created in 2021 and 2022 under purchase order numbers CB21086, OM22331, and CB22131. In both 2021 and 2022, there were delays in manufacturing, resulting in partial deliveries. The remaining product is expected in 2023.

Increase beginning fund balance - General Fund	002	3080000000		110,331
Increase office/operating supplies - Police	031	5400005310	110,331	

	Department		Code	Rev	Exp	FB
GGR-17	General	Reapprop - Police Ballistic Safety Helmets	002R	7,365		
GGR-17	Police	Reapprop - Police Ballistic Safety Helmets	031R		7,365	

This reappropriation carries forward \$7,365 for the acquisition and payment of 12 protective ballistic helmets for officer protection during civil disturbances. The purchase agreement was created in 2022 under purchase order number OM22575. Delivery of the helmets is expected in 2023.

Increase beginning fund balance - General Fund	002	3080000000		7,365
Increase small tools/equipment - Police	031	5320000350	7,365	

**2023
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGR-18	General Fund	Reapprop - Police Boat Motor Replacements	002R	92,360		
GGR-18	Police	Reapprop - Police Boat Motor Replacements	031R		92,360	

This reappropriation carries forward \$92,360 to purchase motor replacements for the Police department's boat, Marine 1.

The purchase agreement was created in 2022 under purchase order number FX22060 for three Mercury boat motors. The current motors have exceeded their useful life and have been continuously out of service for repair. The motors are expected in 2023.

Increase beginning fund balance - General Fund	002	3080000000		92,360
Increase machinery/equipment - Police	031	5320000640	92,360	

	Department		Code	Rev	Exp	FB
GGR-19	General Fund	Reapprop - Police Dive Team Dry Suits	002R	8,313		
GGR-19	Police	Reapprop - Police Dive Team Dry Suits	031R		8,313	

This reappropriation carries forward \$8,313 for the purchase of Police Dive Team dry suits.

The purchase agreement was created in 2022 under purchase order number OM22562 for two safety dry suits to replace expired suits. Due to the time required to build and deliver the suits, delivery has been delayed until 2023.

Increase beginning fund balance - General Fund	002	3080000000		8,313
Increase uniforms/clothing - Police	031	5400003260	8,313	

	Department		Code	Rev	Exp	FB
GGR-20	Street Improvement	Reapprop - Overlay and Street Projects	119R	388,128	388,128	

This reappropriation carries forward the remaining 2022 budgeted Street Improvement funds for 2023 street improvement projects. The source of these funds is an allocated share of the motor vehicle fuel tax from Washington State, car tab fees, and an allocation from the General Fund. These funds are used for arterial street projects, sidewalk replacements, parking improvements, non-motorized improvements, traffic signal projects, capital project grant matching funds, and the overlay program.

Increase beginning fund balance - Street Improvement Fund	119	3080000000		388,128
Increase construction projects - Street Improvement Fund	119	5612002953650	388,128	

**2023
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGA-1	Non-Departmental	Amend - Distribution of Labor Contingency	009A		(7,176,500)	(763,912)
GGA-1	City Council	Amend - Distribution of Labor Contingency	001A		7,432	
GGA-1	Legal	Amend - Distribution of Labor Contingency	003A		161,878	
GGA-1	Administration	Amend - Distribution of Labor Contingency	004A		52,633	
GGA-1	Municipal Court	Amend - Distribution of Labor Contingency	005A		106,464	
GGA-1	Labor Relations / HR	Amend - Distribution of Labor Contingency	007A		146,454	
GGA-1	Finance	Amend - Distribution of Labor Contingency	010A		187,151	
GGA-1	Information Technology	Amend - Distribution of Labor Contingency	015A		245,606	
GGA-1	Communication & Engagement	Amend - Distribution of Labor Contingency	018A		48,353	
GGA-1	CPED	Amend - Distribution of Labor Contingency	021A		223,260	
GGA-1	Engineering/Public Services	Amend - Distribution of Labor Contingency	024A		397,063	
GGA-1	Animal Control	Amend - Distribution of Labor Contingency	026A		98,068	
GGA-1	Police	Amend - Distribution of Labor Contingency	031A		3,391,204	
GGA-1	Fire	Amend - Distribution of Labor Contingency	032A		1,928,643	
GGA-1	Facilities/Maintenance	Amend - Distribution of Labor Contingency	038A		222,480	
GGA-1	Park & Recreation	Amend - Distribution of Labor Contingency	101A		293,666	
GGA-1	Library	Amend - Distribution of Labor Contingency	110A		243,910	
GGA-1	Municipal Arts	Amend - Distribution of Labor Contingency	112A		11,400	
GGA-1	Streets	Amend - Distribution of Labor Contingency	120A		174,747	

This amendment distributes the labor contingency and fund balance to departments based on labor contracts finalized after the 2023 operating budget was adopted. The amounts include COLA on salary and overtime pay, and corresponding benefits.

Decrease labor contingency	009	5000068110		7,176,500
Decrease ending fund balance	009	5980000490		763,912
Increase labor cost - City Council	001	Various	7,432	
Increase labor cost - Legal	003	Various	161,878	
Increase labor cost - Administration	004	Various	52,633	
Increase labor cost - Municipal Court	005	Various	106,464	
Increase labor cost - Labor Relations / HR	007	Various	146,454	
Increase labor cost - Finance	010	Various	187,151	
Increase labor cost - Information Technology	015	Various	245,606	
Increase labor cost - Communication & Engagement	018	Various	48,353	
Increase labor cost - CPED	021	Various	223,260	
Increase labor cost - Engineering/Public Services	024	Various	397,063	
Increase labor cost - Animal Control	026	Various	98,068	
Increase labor cost - Police	031	Various	3,391,204	
Increase labor cost - Fire	032	Various	1,928,643	
Increase labor cost - Facilities/Maintenance	038	Various	222,480	
Increase labor cost - Park & Recreation	101	Various	293,666	
Increase labor cost - Library	110	Various	243,910	
Increase labor cost - Municipal Arts	112	Various	11,400	
Increase labor cost - Streets	120	Various	174,747	

	Department		Code	Rev	Exp	FB
GGA-2	Non-Departmental	Amend - Add Accounting Technician	009A			(76,236)
GGA-2	Finance	Amend - Add Accounting Technician	010A		76,236	

Council approved the addition of an Accounting Technician to the Finance Department accommodate the additional workload associated with providing accounting services for the new ESDA BIA and for continuing to provide accounting services for the expanded DEA BIA. This amendment will fund compensation for a partial year, plus start-up costs.

Increase labor (salaries/benefits) - Finance	010	5140000110/210	72,736	
Increase M&O (small tools/equipment) - Finance	010	5140000350	3,500	
Decrease ending fund balance - General Fund	009	5980000490		76,236

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	Department		Code	Rev	Exp	FB
GGA-3	General Fund	Amend - Add Four Mental Health Professionals	002A	408,781		
GGA-3	CPED	Amend - Add Four Mental Health Professionals	021A		408,781	

In Resolution No. 7817, Council approved using ARPA funds to embed four mental health professionals within the Fire Department and the Library to provide greater support for those unsheltered or with behavioral health needs. This amendment appropriates funding for a partial year of compensation for the new positions. Start-up costs will be paid directly from Fund 155 - General Govt. Special Projects/ARPA.

Increase transfers in to General Fund from Fund 155-General Govt. Special Projects/ARPA	002	3970000155			408,781
Increase labor (salaries/benefits) - CPED	021	5020800110/210		408,781	

	Department		Code	Rev	Exp	FB
GGA-4	Municipal Court	Amend - Increase Part-time Judicial Assistant FTE	005A		7,875	
GGA-4	Non-Departmental	Amend - Increase Part-time Judicial Assistant FTE	009A			(7,875)

The Court's part-time Judicial Assistant position was increased from 0.50 FTE to 0.55 FTE in 2004. The position was inadvertently funded in 2023 at a 0.50 FTE. This amendment will provide the budget authority to fund the additional 0.05 FTE.

Increase labor (salaries/benefits) - Municipal Court	005	5010000110/210		7,875	
Decrease ending fund balance - General Fund	009	5980000490			7,875

	Department		Code	Rev	Exp	FB
GGA-5	General Fund	Amend - Library Security Services Agreement	002A	(174,638)		(174,638)
GGA-5	Library	Amend - Library Security Services Agreement	110A	174,638	174,638	

In 2022, the Library entered into a new professional services agreement for security through a state contract. The security costs will be \$101,580 higher than what was submitted in the 2023 operating budget. The Library also proposes to add an additional security guard for \$73,058 to help address the increase in incidents at both library branches. This amendment appropriates \$174,638 for the new security contract and an additional security guard.

Increase property tax revenue allocation - Library	110	3111010000			174,638
Decrease property tax revenue allocation - General Fund	002	3111002000		174,638	
Decrease ending fund balance - General Fund	009	5980000490			174,638
Increase professional services - Library	110	5500000410		174,638	

	Department		Code	Rev	Exp	FB
GGA-6	General Fund	Amend - FY23 FFA Boating Grant	002A	17,575		
GGA-6	Police	Amend - FY23 FFA Boating Grant	031A		17,575	

This amendment appropriates \$17,575 for the fiscal year 2023 Federal Financial Assistance Boating Grant, which was awarded in November 2022. The annual grant award will be used to fund patrols, classes and special emphasis enforcement to reduce injury from boating incidents and to promote a safe and enjoyable boating environment for all users. The grant award period is January 1, 2023, to September 30, 2023.

Increase grant revenue - General Fund	002	3336702400			17,575
Increase labor (salaries/benefits) - Police	031	5220000110/210		17,575	

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	Department		Code	Rev	Exp	FB
GGA-7	General Fund	Amend - FY22 STOP Violence Grant	002A	32,170		
GGA-7	Police	Amend - FY22 STOP Violence Grant	031A		32,170	

This amendment appropriates \$32,170 for the fiscal year 2022 STOP Violence Against Women grant awarded in December 2022. The annual grant award will be used for management and training of County-wide law enforcement to improve community response to violence against women. The grant award period is January 1, 2023, to December 31, 2023.

Increase grant revenue - General Fund	002	3331657001		32,170
Increase professional services - Police	031	5920000410	32,170	

	Department		Code	Rev	Exp	FB
GGA-8	Non-Departmental	Amend - Police Forensic Computer Replacement	009A			(14,664)
GGA-8	Police	Amend - Police Forensic Computer Replacement	031A		14,664	

This amendment appropriates \$14,664 for the acquisition of a specialized forensic computer to replace the current aged and failing model used by our Digital and Video Forensic Detectives.

The request to order the forensic computer was placed in February 2023, in conjunction with a second one to be purchased by our IT department. The forensic computer is expected to be delivered in 2023.

Decrease ending fund balance - General Fund	009	5980000490		14,664
Increase small/tools equipment - Police	031	5320000350	14,664	

	Department		Code	Rev	Exp	FB
GGA-9	Non-Departmental	Amend - WSJTC Wellness Program	009A	152,000		(20,000)
GGA-9	Police	Amend - WSJTC Wellness Program	031A		172,000	

The Police department applied for \$172,000 in funding from the Washington State Criminal Justice Training Commission (WSJTC) to allow officers the opportunity to partake in a comprehensive cardiac screening evaluation process. This program will allow doctors to identify any officer who is at-risk for a cardiac event and to assist in helping them achieve improved health and wellness.

The department was awarded \$152,000 for this program--\$20,000 less than is needed to provide the screening service to all commissioned members. The additional \$20,000 is being requested from fund balance to supplement the award. This important project will be completed by June 2023.

This amendment appropriates \$172,000 for the Washington State Criminal Justice Training Commission (WSJTC) Officer Wellness Program awarded in 2022.

Decrease ending fund balance - General Fund	009	5980000490		20,000
Increase grant revenue - General Fund	002	3340110003		152,000
Increase professional services - Police	031	5320000410	172,000	

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	Department		Code	Rev	Exp	FB
GGA-10	Non-Departmental	Amend - Police PST Agreement for Background Services	009A			(23,699)
GGA-10	Police	Amend - Police PST Agreement for Background Services	031A		23,699	

This amendment is the second part of the Police department's request to fund its contract with PST Investigations for background processing.

The department is requesting \$23,699 from fund balance to pay for a portion of this service through 2023. The total amount needed in 2023 is \$57,614 (as reported in GGA-14).

Decrease ending fund balance - General Fund	009	5980000490		23,699
Increase professional services - Police	031	5410000410	23,699	

	Department		Code	Rev	Exp	FB
GGA-11	Non-Departmental	Amend - Police LexisNexis Agreement	009A			(10,500)
GGA-11	Police	Amend - Police LexisNexis Agreement	031A		10,500	

This amendment appropriates \$10,500 to fund LexisNexis Risk Solutions services. This program is widely used by our Investigative teams to obtain information and evidence for active cases.

The LexisNexis Risk Solutions Government Application & Agreement was originally approved and signed in 2022. Adjustments were requested by the vendor resulting in a second signing that fell into January 2023.

Decrease ending fund balance - General Fund	009	5980000490		10,500
Increase subscriptions - Police	031	5320000492	10,500	

	Department		Code	Rev	Exp	FB
GGA-12	General Fund	Amend - UASI Equipment	002A	62,250		
GGA-12	Non-Departmental	Amend - UASI Equipment	009A			(6,000)
GGA-12	Police	Amend - UASI Equipment	031A		68,250	

The Police department is a sub-recipient for the Urban Area Security Initiative (UASI) FFY21 Grant with Seattle Police Department. The award will provide \$62,250 in equipment purchased by Seattle Police Department using UASI funds. Equipment consists of GoTenna Deployment and Android Team Awareness kits that will be used by the SWAT team during deployment. There is no match, but the equipment will require a cellular data plan to use the devices, totaling approximately \$6,000 for the first year. This amendment appropriates the necessary budget authority to accept the equipment and pay for the data plans. Council approved the distribution of UASI emergency response equipment at the March 22, 2023, Council meeting.

Increase grant revenue - General Fund	002	3339700181		62,250
Decrease ending fund balance - General Fund	009	5980000490		6,000
Increase machinery/equipment - Police	031	5210000350	62,250	
Increase utilities - Police	031	5210000494	6,000	

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	Department		Code	Rev	Exp	FB
GGA-13	Non-Departmental	Amend - AWC Grant	009A			46,000
GGA-13	CPED	Amend - AWC Grant	021A	46,000		

In December 2022, the City was awarded \$183,000 in Alternative Response Team Grant (ARTG) Program funds from the Association of Washington Cities (AWC). Grant funds will support the creation of a new mental health co-responder team. This team will consist of four mental health professionals, who will primarily assist our City's Fire and Library departments when they encounter someone experiencing a mental health issue that doesn't require a medical response. Our desired outcomes are to provide appropriate, quality care for people in a mental health crisis, while also reducing the number of calls to our first responders when police or medical assistance isn't needed.

AWC grant funds support the planning phase of this program, including program development, recruiting and training new staff, and procuring or developing case management software. This amendment appropriates grant revenues in the amount of \$183,000. Associated maintenance and operations expenditures in the amount of \$137,000 is included in NGA-11.

Increase ending fund balance - General Fund	009	5980000000	46,000	
Increase transfers in to General Fund from Fund 155-General Govt. Special Projects/ARTG	002	3970000155		46,000

	Department		Code	Rev	Exp	FB
NGR-1	CIP 3	Reapprop - CIP 3 Parks Projects	154R	1,018,191	1,018,191	

This reappropriation carries forward CIP 3 funds for the following Council approved parks projects that were not completed by December 31, 2022:
\$ 118,191 Jetty Landing Restroom Improvement project
\$ 900,000 Thornton A. Sullivan Park Playground Replacement

Increase beginning fund balance - CIP 3	154	3080000000		1,018,191
Increase CIP 3 transfers out	154	5354010550	1,018,191	

	Department		Code	Rev	Exp	FB
NGR-2	CIP 1	Reapprop - CIP 1 General Gov't Capital Projects	162R	300,000	300,000	

This reappropriation carries forward \$300,000 from CIP 1 to complete the Police South Precinct Restroom and Locker remodel, which was originally approved by Council in 2022.

Increase beginning fund balance - CIP 1	162	3080050000		300,000
Increase CIP 1 transfers out	162	5500000550	300,000	

	Department		Code	Rev	Exp	FB
NGR-3	CIP 4	Reapprop - CIP 4 General Gov't Capital Projects	162R	300,000	300,000	

This reappropriation carries forward \$300,000 from CIP 4 to complete the Later Phase Eclipse Mill Park & Riverfront Trail improvements, which was originally approved in 2022.

Increase beginning fund balance - CIP 4	162	3080062000		300,000
Increase CIP 4 transfers out	162	5625260550	300,000	

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	Department		Code	Rev	Exp	FB
NGR-4	Motor Vehicle Repl Fund	Reapprop - Vehicle Replacements	126R	3,323,663	3,323,663	

This reappropriation carries forward funds for vehicles scheduled for replacement in 2022, but not received by December 31, 2022.

Engineering and Public Services – Replace vehicles J0087, V0113, and V0122
 Police – Replace 15 patrol vehicles
 Fire – Replace vehicles J0050, J0059, V0157, V0125, J0064, and J0069
 Facilities and Property Management – Replace vehicles 2398 and M0042
 Parks and Community Services – Replace a trailer and vehicles J0024, J0027, J0041, T0036, S0097, and V0223
 Streets – Replace vehicles J0056, J0093, N0008, N0011, N0017, N0030, V0180, and V0064

Increase beginning fund balance - MVD	126	3080000000		3,323,663
Increase vehicle expenditures - Engineering and Public Services	126	5200024640	300,000	
Increase vehicle expenditures - Police	126	5200031640	305,530	
Increase vehicle expenditures - Fire	126	5200032640	1,822,967	
Increase vehicle expenditures - Facilities and Property Management	126	5200038640	139,555	
Increase vehicle expenditures - Parks and Community Services	126	5200101640	306,167	
Increase vehicle expenditures - Streets	126	5200120640	449,444	

	Department		Code	Rev	Exp	FB
NGR-5	Real Property Fund	Reapprop - Street & Alley Vacation funded projects	145R	790,000	790,000	

This reappropriation carries forward Street & Alley Vacation funds for projects previously approved by Council, but not completed by December 31, 2022.

Ordinance 3739-20 approved a total of \$1,190,000 for the projects listed below. \$400,000 was transferred to the capital project fund in 2020. The balance of \$790,000 is expected to be transferred in 2023.

- Sidewalk at 16th and Chestnut
- Sidewalk on 18th Street between Maple and Jackson Park
- Upgrades on Peck's Drive at the intersection of Cady Road and East Drive
- Pedestrian access from Interurban Trail to YMCA

Increase beginning fund balance - Real Property Fund	145	3080000010		790,000
Increase transfers out - Real Property Fund	145	5626000010550	790,000	

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Department	Code	Rev	Exp	FB
NGR-6 GenGov Special Projects Reapprop - ARPA Projects	155R	12,224,577	12,224,577	

Council Resolution Nos. 7775 and 7817 approved a list of projects to be funded with ARPA proceeds—most of which are still ongoing. A reappropriation of unspent funds from 2022 is necessary to complete these projects:

Everett Forward Grant #1	Epic Green Bridge
Chart 2.0	Public Restrooms
Clean Everett	Property Room Relocation
Human Needs Expansion	Fire Training Facility
Digital Permit Accelerator	Urban Forest Inventory
Delinquent Utility Fees	Mental Health Professionals-Fire/Library
Everett Forward Grant #2	Daytime Shelter
Pallets	

Increase beginning fund balance - General Government Special Projects	155	3080000310		12,224,577
Increase Everett Forward Grant #1 expenditures	155	5310010494	387,749	
Increase Chart 2.0 expenditures	155	5310311410	852,865	
Increase Clean Everett expenditures	155	5310312410	586,371	
Increase Human Needs Expansion expenditures	155	5316110412	100,000	
Increase Digital Permit Accelerator expenditures	155	5316105550	433,264	
Increase Delinquent Utility Fees expenditures	155	5312201412	372,552	
Increase Everett Forward Grant #2 expenditures	155	5312902412	1,000,000	
Increase Pallets expenditures	155	5330000650	2,216,776	
Increase EPIC Green Bridge expenditures	155	5310331410	450,000	
Increase Public Restrooms expenditures	155	5310332650	1,250,000	
Increase Property Room Relocation expenditures	155	5316112412	400,000	
Increase Fire Training Facility expenditures	155	5316113412	400,000	
Increase Urban Forest Inventory expenditures	155	5316114412	300,000	
Increase Mental Health Professionals-Fire/Library expenditures	155	5316109550	1,475,000	
Increase Daytime Shelter expenditures	155	5316107412	2,000,000	

Department	Code	Rev	Exp	FB
NGR-7 Golf Reapprop - Golf Capital Equipment and Repairs	440R	211,112	211,112	

This reappropriation carries forward Golf funds for the Walter Hall Golf roof replacement and Legion Memorial Golf netting/poles replacement.

\$ 54,950 for Walter Hall Golf roof replacement (Requisition 31961 dated 10/18/2022) is expected to be completed in 2023.
\$ 156,162 for Legion Memorial Golf's protective netting/poles (PO EM22011 dated 12/9/2022) were damaged during a windstorm in 2022. Work began in 2022 and is expected to be completed in 2023.

Increase beginning fund balance - Golf	440	3080000000		211,112
Increase buildings and structures - Golf	440	5243060000620	54,950	
Increase repairs and maintenance - Golf	440	52330600000480	156,162	

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	Department		Code	Rev	Exp	FB
NGR-8	Library Reserve	Reapprop - Library Purchases and Projects	152R	90,394	90,394	

This reappropriation carries forward Library Reserve funds for purchases and projects not received or completed by December 31, 2022:

\$ 4,995 Supplies
 \$ 21,815 One Everett One Book
 \$ 10,754 Intergis Consulting
 \$ 42,830 Furnishing for Main Library Training Room, Main Library Quiet Room conversion, and Evergreen Branch Quiet Room conversion
 \$ 5,000 People Counter Technology
 \$ 5,000 Website redevelopment

Increase beginning fund balance - Library Reserve	152	3080000000		90,394
Increase office/operating supplies - Library Reserve	152	5710000310	4,995	
Increase professional services - Library Reserve	152	5770000410	21,815	
Increase professional services - Library Reserve	152	5710000410	15,754	
Increase small tools/equipment - Library Reserve	152	5710000350	47,830	

	Department		Code	Rev	Exp	FB
NGR-9	Info Tech Reserve	Reapprop - IT Project Funds	505R	147,671	147,671	

This reappropriation carries forward Information Technology Reserve funds for the following projects that were not completed by December 31, 2022:

\$ 34,170 Professional services for the UKG Dimensions Project (Project ID 627, Program 211). This project will upgrade Kronos WFC to UKG Dimensions with Leave Management and Telestaff migration to UKG Cloud Environment.
 \$ 113,531 Small/tools and equipment for the Fire Department's ESO Medical Tablet Replacement Project (Purchase requisition 32137)

Increase beginning fund balance - Information Technology Reserve	505	3080040000		34,140
Increase beginning fund balance - Information Technology Reserve	505	3080030000		113,531
Increase professional services - Information Technology Reserve	505	5140211410	34,140	
Increase small tools/equipment - Information Technology Reserve	505	5110000350	113,531	

	Department		Code	Rev	Exp	FB
NGR-10	Criminal Justice	Reapprop - Patrol MDC Replacement	156R	379,155	379,155	

This reappropriation carries forward Criminal Justice funds for the purchase and acquisition of the full replacement of Police mobile data computers (MDC), for use in all police vehicles. This project is managed by Information Technology and has been in process for over a year. The equipment was ordered in 2022; however, receipt will not occur until early 2023. The total cost for the MDC replacement project is \$379,155.

Increase beginning fund balance - Criminal Justice	156	3080000000		379,155
Increase small tools/equipment - Criminal Justice	156	5300450350	379,155	

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	Department		Code	Rev	Exp	FB
NGR-11	Criminal Justice	Reapprop - Police Range Bullet Trap	156R	520,330	520,330	

This reappropriation carries forward Criminal Justice funds to cover the remaining costs of \$520,330 for the Police Firing Range Bullet Trap replacement project. The project commenced during the second half of 2022, with final completion in 2023.

Increase beginning fund balance - Criminal Justice	156	3080000000		520,330
Increase machinery/equipment - Criminal Justice	156	5300475640	520,330	

	Department		Code	Rev	Exp	FB
NGR-12	Criminal Justice	Reapprop - Police Boathouse Repair Project	156R	74,057	74,057	

Police proposes to amend and carry forward Criminal Justice and General funds for ongoing repair work to the Police boathouse, which is used to store several police boats and dive equipment. In 2021, the City issued purchase order number JC20227 for the removal and replacement of the floats and yoke support systems. The current total projected cost is \$174,802. Of that amount, \$44,963 will be funded by the General Fund. An additional \$74,057 and \$6,689 is included in NGR-12 and NGA-8.

Increase ending fund balance - Criminal Justice	156	3080000000		74,057
Increase machinery/equipment - Criminal Justice	156	5300499640	74,057	

	Department		Code	Rev	Exp	FB
NGA-1	CIP 3	Amend - CIP 3 Parks & Streets Projects	154A		696,883	(696,883)

This amendment increases the CIP 3 expenditure budget for the following projects:

\$ 58,500 2023 Forest Restoration Program as approved by Ordinance 3925-22
 \$160,000 Edgewater Park Renovation as approved by Ordinance 3916-22
 \$100,000 Thornton A. Sullivan Park Caretaker House Demolition as approved by Ordinance 3932-22
 \$110,000 Hannabrooke Fitness Trail Improvements as approved by Ordinance 3931-22
 \$268,383 40th Place Slide Repair as approved by Ordinance 3920-22 3920-22

Increase CIP 3 transfers out - Parks Projects	154	5354010550	428,500	
Increase CIP 3 transfers out - Streets Projects	154	5303010550	268,383	
Decrease ending fund balance - CIP 3	154	5990000490		696,883

	Department		Code	Rev	Exp	FB
NGA-2	Real Property Fund	Amend - Street & Alley Vacation Funded Projects	145A		250,000	(250,000)

Ordinance 3886-22 approved a total of \$1,330,000 for the Silver Lake Trail project. Funds are provided by Snohomish County REET, City of Everett CIP 3 Fund 154, and fund 145 Street & Alley Vacation Funded Project funds.

In 2022, funds were posted to the construction fund from Snohomish County and CIP 3 Fund 154. This amendment increases Street & Alley Vacation Funded Project funds to transfer \$250,000 to the construction fund for this project.

Increase transfers out - Real Property Fund	145	5626000010550	250,000	
Decrease ending fund balance - Real Property Fund	145	5980000010999		250,000

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	Department		Code	Rev	Exp	FB
NGA-3	Senior Center Reserve	Amend - Sr. Center Roof and Window Repairs	149A		50,000	(50,000)

The Senior Center building needs roof and window repairs. The estimated cost is approximately \$50,000. This amendment will appropriate the funds necessary from the Senior Center Fund 149 to complete this project.

The City's contract with the VOA assigns responsibility for core and shell maintenance to the City. The Senior Center Reserve Fund 149 has approximately \$520,000 in unreserved fund balance that was retained for that purpose.

Increase construction projects - Senior Center Reserve	149	5700000650	50,000	
Decrease ending fund balance - Senior Center Reserve	149	5980000490		50,000

	Department		Code	Rev	Exp	FB
NGA-4	Motor Vehicle Repl Fund	Amend - Replace Inflatable Rescue Boat	126A		5,000	(5,000)

This amendment will fund the replacement of the Fire department's 2003 Artigiana 360VS 12 ft. inflatable rescue boat that serves Silver Lake. The boat was punctured irreparably during a training exercise. The replacement boat is an Achilles HB-335AX-PRO, with an estimated useful life of 20 years.

Decrease ending fund balance - MVD	126	5980000490		5,000
Increase machinery/equipment - Fire	126	5200032640	5,000	

	Department		Code	Rev	Exp	FB
NGA-5	Transit	Amend - Add Additional Transit Professionals	425A		809,542	(809,542)

This amendment appropriates \$809,542 to Everett Transit Fund 425 to hire:

- 6 additional Fixed Route Operators to restore services to pre-pandemic levels by April 2023;
- An additional Transportation Services Customer Service Technician to expand customer service hours at Everett Station to service customers earlier and later in the day;
- An additional Transportation Security Officer at Everett Station to address ongoing coverage issues during absences, provide additional coverage during peak times of activity, and reduce reliance on contracted security services;
- A Transportation Maintenance Technician to perform bus stop and shelter repairs and maintenance; and
- An additional Operations Supervisor for safety, security, and training to ensure Everett Transit remains compliant with all state and federal safety requirements.

Decrease ending fund balance - Transit Fund	425	599900000490		809,542
Increase labor (salaries and benefits) - Transit Fund	425	5081080080110/210	460,265	
Increase labor (salaries and benefits) - Transit Fund	425	5080010010110/210	116,006	
Increase labor (salaries and benefits) - Transit Fund	425	5081080081110/210	87,323	
Increase labor (salaries and benefits) - Transit Fund	425	5081080151110/210	70,121	
Increase labor (salaries and benefits) - Transit Fund	425	5056080161110/210	75,827	

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	Department		Code	Rev	Exp	FB
NGA-6	Criminal Justice	Amend - BolaWrap Program	156A		206,104	(206,104)

This amendment appropriates \$206,104 in the Criminal Justice Legislative Impact Assistance (LIA) sub fund for the continuation of the Police Less Lethal BolaWrap Program. In 2022, the Police department received LIA funds to fully implement the BolaWrap program.

Ten of the devices and associated supplies were received mid-2022 to supplement the pilot program. It has since been determined that Police will proceed with this program and additional budget authority is needed to fully procure and assign a less lethal device to each commissioned officer within the department. Ongoing maintenance and supply costs for this program is estimated to be approximately \$28,500 per year.

Decrease ending fund balance - Criminal Justice	156	5980000999		206,104
Increase small tools/equipment - Criminal Justice	156	5150000350	206,104	

	Department		Code	Rev	Exp	FB
NGA-7	Criminal Justice	Amend - FY22 JAG Grant	156A	37,989	37,989	

This amendment appropriates \$37,989 in the Criminal Justice Fund for the fiscal year 2022 Edward Byrne Memorial Justice Assistance Grant (JAG), which was awarded in October 2022. The annual grant award will be used to purchase law enforcement equipment necessary for officer protection and investigation of forensic case evidence. The grant award period is October 1, 2022, to September 21, 2025.

Increase grant revenue - Criminal Justice	156	3311602022		37,989
Increase small tools/equipment - Criminal Justice	156	5730000350	37,989	

	Department		Code	Rev	Exp	FB
NGA-8	Criminal Justice	Amend - Boathouse Repair Work	156A		6,689	(6,689)

Police proposes to amend and carry forward Criminal Justice and General funds for ongoing repair work to the Police boathouse, which is used to store several police boats and dive equipment. In 2021, the City issued purchase order number JC20227 for the removal and replacement of the floats and yoke support systems. The current total projected cost is \$174,802. Of that amount, \$44,963 will be funded by the General Fund. An additional \$74,057 and \$6,689 is included in NGR-12 and NGA-8.

Decrease ending fund balance - Criminal Justice	156	5980000999		6,689
Increase machinery/equipment - Criminal Justice	156	5300499640	6,689	

	Department		Code	Rev	Exp	FB
NGA-9	Criminal Justice	Amend - CJTC/WASPC Legislative Funding	156A	68,467	68,467	

The Washington State Legislature, through the Washington Association of Sheriffs and Police Chiefs (WASPC), provided the Everett Police department with a one-time allocation of \$68,467 to help fund the cost of training required by legislation enacted in 2021 and 2022. The required trainings consist of Use of Force (under House Bill nos. 1310, 1735, and 2037) and Duty to Intervene (under Senate Bill no. 5066).

Increase intergovernmental revenues - Criminal Justice	156	3370000118		68,467
Increase M&O - Criminal Justice	156	5118000xxx	68,467	

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	Department		Code	Rev	Exp	FB
NGA-10	Library Reserve	Amend - Gates Foundation Grant	152A	100,000		100,000

In January 2023, the Bill and Melinda Gates Foundation donated \$100,000 to the Everett Public Library to support operational needs. This funding will be used to purchase materials, and pay for programs/services and/or staff support to provide community members with the resources, tools, and information they need for their personal, educational, and/or career development. The Board of Trustees will determine how to deploy this funding before the 12/31/24 deadline.

Increase contributions/donations - Library Reserve	152	3670000071		100,000	100,000
Increase ending fund balance - Library Reserve	152	5980000999			

	Department		Code	Rev	Exp	FB
NGA-11	GenGov Special Projects	Amend - AWC Grant	155A	183,000	183,000	

In December 2022, the City was awarded \$183,000 in Alternative Response Team Grant (ARTG) Program funds from the Association of Washington Cities (AWC). Grant funds will support the creation of a new mental health co-responder team. This team will consist of four mental health professionals, who will assist our City's Fire and Library departments when they encounter someone experiencing a mental health issue that doesn't require a medical response. Our desired outcomes are to provide appropriate, quality care for people in a mental health crisis, while also reducing the number of first responder calls when police or medical assistance isn't needed. The AWC grant funds will support the planning phase of this program, including program development, recruiting and training new staff, and procuring or developing case management software.

The amendment to appropriate labor expenditures in the amount of \$46,000 is included in GGA-13.

Increase grant revenue - General Government Special Projects	155	3370020355			183,000
Increase M&O - General Government Special Projects	155	5355000xxx		102,000	
Increase small tools/equipment - General Government Special Projects	155	5355000350		35,000	
Increase transfers out of Fund 155-General Govt. Special Projects/ARTG to General Fund	155	5355000550		46,000	

